



Safety Memo

MANDATORY

Company Safety Meeting – For Supervisors & Crew

September 2, 2015

To: All Supervisors and Crew Members

From: Wikoff McMillan, Dustin Guillory, and Claire Bingham

The following dates have been chosen to conduct **Supervisor & Crew Meetings**. These meetings **are considered mandatory**. Please select a date and have your crew attend together, if possible. Class starts at 0900. Meeting should dismiss by 1500.

DATES:	TOPICS COVERED
Thursday Oct. 15, 2015	BBS Process
Thursday Oct. 22, 2015	Stop Work Authority Review
Wednesday Oct. 28, 2015	Hazard Hunt Update
Thursday Nov. 5, 2015	Job Duty Acknowledgement – signed
Wednesday Nov. 11, 2015	JSEA Training
Thursday Nov. 19, 2015	Hazard ID Training
	Training Review and Reminders
	Round Table Discussion – Safety Issues

One half day's pay will be compensated for attendance.

Please make every effort to pre-register with the Safety Department prior to attending by calling 337-232-0355 or email wcmillan@ariesmarine.com or dquillory@ariesmarine.com. It is important we have an accurate headcount.

Call early to make your reservation. **DO NOT WAIT UNTIL THE LAST MINUTE.**

See You There,

Wikoff McMillan
HSE Coordinator / CSO