



# Safety Memo

## MANDATORY

### *Company Safety Meeting – For Supervisors & Crew*

April 2, 2015

To: All Supervisors and Crew Members

From: Wikoff McMillan & Dustin Guillory

RE: SAFETY MEETINGS WILL BE LIMITED TO 25 PEOPLE MAX

The following dates have been chosen to conduct **Supervisor & Crew Meetings**. These meetings **are considered mandatory**. Please select a date and have your crew attend together at the same time. Class starts at 0900. Meeting should dismiss by 1500.

DATES:	TOPICS COVERED
Wednesday April 29	BBS Process
Thursday May 7	Hazard Hunt Update
Thursday May 14	TWIC Reminder / get copies
Wednesday May 20	Job Duty Acknowledgement – signed
Thursday May 28	Marine Debris Refresher
Thursday June 4	Round Table Discussion – Safety Issues

This year Meetings will be **limited to 25 people maximum**. Call early to make your reservation. **DO NOT WAIT UNTIL THE LAST MINUTE.**

One half day's pay will be compensated for attendance.

Contact the Safety Department to register, by either calling, 337-232-0335 or email [wcmillan@ariesmarine.com](mailto:wcmillan@ariesmarine.com) or [dguillory@ariesmarine.com](mailto:dguillory@ariesmarine.com).

See You There,

Wikoff McMillan & Dustin Guillory  
HSE Coordinator / CSO