

# Safety Memo

## MANDATORY



### *Company Safety Meeting – For Supervisors & Crew*

March 17, 2016

To: All Supervisors and Crew Members

From: Wikoff McMillan, Dustin Guillory, Claire Bingham

The following dates have been chosen to conduct **Supervisor & Crew Meetings**. These meetings **are mandatory**. Please select a date and have your crew attend together, if possible. Class starts at 0900. Meeting should dismiss by 1500.

Dates:

Thursday April 21, 2016  
Tuesday April 26, 2016  
Thursday May 5, 2016  
Wednesday May 11, 2016  
Wednesday May 18, 2016

One half day's pay will be compensated for attendance.

Topics Covered:

- BBS Process
- Stop Work Authority Review
- Hazard Hunt Update
- Crane Operator Responsibilities
- Safety Issues – Operator Requirements

Please make every effort to pre-register with the Safety Department prior to attending by calling 337-232-0355 or email [wmcmillan@ariesmarine.com](mailto:wmcmillan@ariesmarine.com) or [guillory@ariesmarine.com](mailto:guillory@ariesmarine.com) . It is important we have an accurate headcount. Call early to make your reservation.

**DO NOT WAIT UNTIL THE LAST MINIUTE.**

See You There,

Wikoff McMillan  
HSE Coordinator / CSO